

Port St. Joe Redevelopment Agency
Board of Directors
City Commission Chambers

MEETING MINUTES
May 3rd, 2016

The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.

ATTENDANCE

Rex Buzzett	Chair	(RB)	Present
Bo Patterson	Vice Chair	(BP)	Present
Andy Smith	Director	(AS)	Present
Kaye Haddock	Director	(KH)	Present
David Ashbrook	Director	(DA)	Present
Phil McCroan	Director	(PM)	Present
William Thursbay	Director	(WT)	Present
Bill Kennedy	Executive Director	(BK)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order - The meeting was called to order at 5:00 PM by Chair RB.

II. Citizens to Be Heard

A. Jessica Swindell, Charles Gaddy, Clinton McCahill were in attendance. Jessica announced a June 16th grand opening of the Turtle center in Core Park.

III. Consent Agenda

A. Minutes were provided for April 5th, meeting, (WT/DA, 7/0).

IV. Agency Operations:

- A. **Financial oversight report for March was included in package.**
- B. **Time sheet was provided for April.**
- C. **Profit and loss/ balance sheets were provided.**

V. Façade Grant Program

A. Melba Richardson applied for a façade grant for awenings and paint for the front of the Chamber and other businesses. Award was approved at \$1930.95 assuming that did not exceed her \$5,000.00 threshold considering previous grants,(WT/BM, 7/0).

- B. Smiley's Fried Chicken was approved for \$3,483.00 but board wants reconsideration for color choices. BK will get with owner on colors, (WT/DA, 7/0).

VI. Grant Program Status Report

- A. BK talked about all the issues going on with Rural Development. They would not accept Littlejohn as an adequate firm for bidding and construction operations. BK will try and work thru all of the issues and try and resolve before next meeting.
- B. Phase 5 landscaping is complete. More discussion around adding color pop by KH referring to communities to our west that have been successful doing this.

VII. Project Status Report

- A. BK applied for a trails grant for the brick promenade in Core Park which means we have to reallocate funds intended for that. BK suggested filling the pond soon and maybe adding the parking between Ronnie B's and Eglin.
- B. Maddox house is moving along slowly. WT motioned moving \$8000 from the money market to the Maddox account to finish up the job, (WT/PM, 7/0).

VIII. Old Business

- A. NPSJPAC situation discussed. BK concerned they are requesting 15K from this years budget but it does not show up being spent in the work plan until next year.

IX. New Business

- A. Budget was discussed briefly but ran out of time.

X. Meeting Adjournment

The meeting was adjourned at 5:55 PM (BM/PM, 5/0).

Approved:

Rex Buzzett, Chair